

CORRECTED COPY
DEPARTMENT OF THE ARMY
Walter Reed United States Army Garrison
6900 Georgia Avenue, Northwest
Washington, DC 20307-5001

LAKIN, TERRENCE, L. LTC HQ CO (W2DH23) Washington, DC 20307-5001

You are deployed as a Temporary Change of Station (TCS) as shown below and are to return to your permanent station upon completion of the duties in support of this operation. You will submit a reviewed travel voucher for this travel to the finance office within 5 working days after return to home station.

Assigned to: Fort Campbell, Kentucky 42223

Purpose: Temporary Change of Station (TCS) in support of
Assigned to: Fort Campbell, Kentucky 42223

Report Date: April 2010
Number of days: April 2010 through
Will proceed date:
Security clearance: Verified by Security Manager, SSO:
Accounting classification:

Customer Identification Code (CIC):

Movement designator code:

Additional instructions: (This order is for Medical Processing prior to movement to CENTCOM or REFRAD).

- a. RMC's will ensure all Soldiers are instructed on proper reporting procedures. Changes to "Deploy date" can only be authorized by the MEDCOM Director of Healthcare Operations and requires, in writing, receiving and losing unit Commander endorsement. Any variation in "Return date" must be directly coordinated between the deployed Soldier and the home station Chain of Command/Operations Staff.
- b. Dependents- Yes
- c. This is Temporary Change of Station; Soldiers will be attached to TCS duty stations. Normal PCS entitlements, allowances and relocation of family members are not authorized. Consolidated Personnel Policy Guidance for Operation Enduring Freedom, and Noble Eagle on:
- d. Soldiers must secure a reservation for the CONUS replacement center (CRC) in order to attend the mandatory training enroute to the CENTCOM AOR by emailing a CRC Reservation form (which can be found on the WIAS logon page,) or email or you may be returned to your home station.
- e. Travel by POV is authorized if duty is in CONUS as not advantageous to the government; cost of transportation is limited to Official Directed Mode; reimbursement is limited to the government cost of transportation. POV Storage is authorized contact the local Installation Transportation (ITO) officer for assistance.
- f. Soldier may submit interim travel voucher if otherwise entitled to per diem and/or travel for the monthly payment of accrual travel payment. Care should be taken to keep all required documents to support payments/request for payments. All documents will be required upon final settlement voucher.
- g. Change of Rater (COR) Officer Efficiency Reports (OERs) and any OERs/NCOERs that must be rendered on any subordinate personnel as a result of this deployment must be completed prior to reporting.
- h. During period of deployment, gaining/deployed unit commander has responsibility for personnel service support to include awards and decorations, UCMJ, and all other forms of personnel and legal administration support except Reserve Component promotion authority.
- i. Bring copies of a birth certificate and pick up security clearance from security manager.

HQ, WRAMC

February 2010

- j. All personnel should bring copies of all licenses (LPN's and RN's) and certifications. Personnel must meet SRP dental CAT 1 & 2 criteria. If soldiers have a limited duty profile, ensure the Soldier brings a copy of DA 3349 for submission. Permanent P3-P4 profiles or pregnant personnel are non-deployable. All soldiers must hand carry a hard copy of their most recent ORB/ERB.
- k. Government quarters and dining facilities will be used at the replacement activity and during deployment. Essential Unit Mess (EUM) has been declared by Assistance Secretary of the Army (Manpower and Reserve Affairs) ASA(M&RA) for the mobilization and demobilization sites not to exceed (10) days. MOSQ location will provide quarters and mess. The Installation Commander will make separate determinations as the availability of mess and quarters and as a last resort will issue statement/certificate of non-availability. Per Diem payable is \$3.00 per day for CONUS and \$3.50 per day for OCONUS. Per Diem will normally be paid for the travel to gaining station, or replacement activity unless prohibited by travel circumstances.
- l. Temporary storage of HHG is authorized as provided by paragraph U4770-A, Joint Federal Travel Regulation, this may impact on the authorization for BAH. Contact the local transportation office for assistance. Basic Allowance for Housing (BAH) for Regular active duty soldiers is based upon their permanent duty station. RC soldiers and retired Soldiers called or ordered to active duty BAH is based on their principal place of residence when called or ordered to the tour of active duty.
- m. Soldiers will logon to the AKO web site at _____ and establish an AKO email account.
- n. Recommend PROFIS travel by air. Reimbursement for travel by POV will not exceed the government's cost of an airline ticket if less than POV travel cost. For more information visit the PPG on-line at _____
- o. Provide POC information (telephone, address, email address) to Next of Kin and Family Readiness Groups with an alternate if possible. Bring: 180-day (DOS) minimum of all current medications, minimum of 30 DOS of personal hygiene items (60 DOS recommended), two (2) pair eye glasses and protective mask inserts (if required) and copy of prescription.
- p. IAW EXORD 096-09, Mandatory Pre-Deployment Trauma Training (PDTT) must be accomplished no more than 180 days prior to deployment. PDTT is valid for 2 years upon completion. Repeat deployers may not have to attend, see your local Training NCO to confirm this status in DTMS.
- q. PROFIS are required to bring packing list items as provided.
- r. Duty will be under field/combat conditions. DCU/ACUS, OCIE TA-50, to include Rapid Fielding Initiative (RFI) items will be issued at supporting installation. Protective mask and weapon will be issued in CONUS by gaining unit.
- s. Deploying person/personnel must bring credit card to pay for initial upfront costs.
- t. Individuals deploying to _____ must meet _____ medical requirements as per Army GI Personnel Policy Guidance. _____ immunizations are required for this deployment in _____. All soldiers should bring the following home unit training records- Copy of Family Care Plan if applicable, Individual Readiness Training Records, current APFT card current M16/M9 weapons Qualification Card, and any applicable licenses such as driver's licenses, etc. If a soldier has no active security clearance or one that will expire before December 2009, see TDA MTF Security Manager immediately to initiate a secure or renew a clearance.
- u. PROFIS should bring copies of all licenses and certifications (ATLS, BTLS, CPR, etc). In addition, provide documentation of Level I Anti-terrorism training completed within the last two (2) months. On line training is available on the web at _____
- v. All deploying medical providers must also complete HIPAA training prior to deployment. Bring all SRP documentation in a Personnel folder. Have available all SRP documentation-DD form 2766 Deployment Health Record, DD Form 2795 Pre-deployment Health Assessment, PHS form 731, Immunizations Record, ID Card, 2 Sets of allergy tags if applicable, updated HIV test within the last 180 days of arrival to the unit.

HQ, WRAMC

February 2010

w. Privileged Healthcare Providers must contact their credentials office to coordinate preparation and forwarding of their ITCB. PROFIS healthcare providers are required to forward a copy of the ITCB to Commander,

ATTN: Credentials Coordinator. All providers are required to maintain a copy of the ITCB while deployed.

x. Unit POCs are: Coordinating POC for [redacted] is Brigade Surgeon [redacted] at [redacted] BB phone: [redacted] COMM: [redacted]

MEDCOM POC: [redacted]

NCOIC: [redacted]

y. Funding: [redacted]

Format: 401

FOR THE COMMANDER

Deputy Director, Personnel Operations



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Telephone [redacted] if you have a question about this order,